

Meeting of the Board of Education
Hicksville Union Free School District
Town of Oyster Bay, Hicksville, NY
Board Room, Administration Building

November 19, 2008
Recorded
Approved 12/17/08

BOARD MEMBERS PRESENT: Ms. Sommers, Mr. Edelman, Ms. Powell, Ms. Owens, Mr. Culhane. Mr. Coutieri arrived at approximately 7:08PM. Ms. Garger arrived at approximately 8:55PM.

ALSO PRESENT: Maureen Bright, Supt of Schools; Brian Heyward, Asst Supt for Personnel; Marianne. Litzman, Asst Supt for Curr & Instruc; Robert Wisotzky, Interim Asst Supt. for Business; Gary Steffanetta, Attorney; John Sheahan, Attorney.

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The Regular Meeting of the Board of Education was called to order by President Sommers at approximately 7:05PM.

EXECUTIVE SESSION

NO. 1 Mr. Edelman moved, seconded by Ms. Powell, that the Board of Education recess into Executive Session to discuss personnel, special education and advice of counsel.

Voting on No. 1: 5-0. Motion carried unanimously.

The Board of Education recessed into Executive Session at approximately 7:05PM. The Board returned from Executive Session at approximately 7:50PM. No action was taken. The action meeting resumed at approximately 8:30PM.

ANNOUNCEMENTS

Mr. Edelman made the following announcements:

- A. Wednesday, December 10, 2008
Board of Education Committee Meetings
Board Room, Administration Building – 7:30 PM
- B. Wednesday, December 17, 2008
Regular Meeting of the Board of Education
Executive Session – 7:00 PM
Action Meeting – *Approximately* 8:30 PM
Board Room, Administration Building

SUPERINTENDENT’S REPORT

Reports were presented as follows:

Minutes of the November 19, 2008 Meeting

- Superintendent's Conference Day
- School Report Card

WARRANT REPORT

The Board of Education received the Warrant Report from the Claims Auditor for the period October 1, 2008 through October 31, 2008. *Filed with Official Minutes.*

GENERAL PUBLIC

MINUTES

NO. 2 Mr. Edelman moved, seconded by Ms. Powell, that the Board of Education approve the minutes of the following meetings as prepared by the District Clerk:

- Minutes of Regular Meeting of October 29, 2008

Voting on No. 2: 7-0. Motion carried unanimously.

PERSONNEL

NO. 3 Ms. Powell moved, seconded by Ms. Garger, that the Board of Education, upon the recommendation of the Superintendent, approve Personnel Actions Report.

Voting on No. 3: 7-0. Motion carried unanimously.

BUSINESS & FINANCE

OMNIBUS MOTION

NO. 4 Mr. Culhane moved, seconded by Ms. Owens, that the Board of Education, upon the recommendation of the Superintendent, approve the following Omnibus Motion:

1. Treasurer's Report
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer's Report for the period ending October 31, 2008. *Filed with Official Minutes*
2. Transfer Report
The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for the period October 1, 2008 through October 31, 2008. *Attachment No. 3*
3. Quarterly Report
The Board of Education, upon the recommendation of the Superintendent, is

asked to approve the Quarterly Report for the period ending September 30, 2008. *Filed with Official Minutes*

4. Change Order

The Board of Education, upon the recommendation of the Superintendent, is asked to authorize the Board President to execute a change order in connection with Stalco Construction, Inc. Contract #2B – Masonry Reconstruction at East Street School, SED #28-05-17-03-0-003-017 for a decrease of \$3,000 being deducted from the initial contract of \$63,000. *Attachment No. 4*

5. Award of Bid

The Board of Education, upon the recommendation of the Superintendent, is asked to award the bid for the purchase of lawn/turf equipment to Storr Tractor Company, the lowest responsible bidder meeting district specifications, in the amount of \$31,160.18 as listed in the backup. *Attachment No. 5*

6. Special Education Services Contract

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contracts between Long Beach and Bethpage School Districts and Hicksville School District for the period July 1, 2007 through June 30, 2008 as listed in the back up. *Attachment No. 6*

7. Special Education Services Contract

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contracts between Hillcrest Educational Center, Inc. and Hicksville School District for the period July 1, 2008 through June 30, 2009 as listed in the back up. *Attachment No. 7*

8. Federal Grant Subcontracts

The Board of Education, upon the recommendation of the Superintendent, is asked to approve contracts for receipt of Federal Part B Flow-Through Allocations with Approved Special Education providers pursuant to Federal 611 and 619 Flow through funds to Section 4410 for preschool and/or school age students for the 2007-2008 school year. *Attachment No. 8*

9. Disposal of Obsolete Equipment

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the disposal of obsolete equipment as listed in the back up. *Attachment No. 9*

10. Resolution

WHEREAS, the Board of Education of the Hicksville UFSD is the lead agency under the State Environmental Quality Review Process for the purpose of

Minutes of the November 19, 2008 Meeting

required determinations respecting the proposed Capital Improvement Projects as follows:

- a. Burns Avenue Elementary 28-05-17-03-0-001-020
 - 1. Roof Replacement @ West Wing
 - 2. Masonry reconstruction @ Gym & rebuilding of cracked corners
 - 3. Structural steel replacement over Stage HVAC/ bricks
 - 4. Exterior wall lintel replacement
 - 5. Fencing installation @ Basketball Court

- b. Dutch Lane Elementary School 28-05-17-03-0-002-019
 - 1. Exterior wall reconstruction – North & East wing
 - 2. Repair Gym wall & lintel

- c. East Street Elementary 28-05-17-03-0-003-018
 - 1. Roof Replacement @ All Purpose Room
 - 2. Lintel replacement – exterior wall

- d. Lee Avenue Elementary 28-05-17-03-0-005-019
 - 1. Lintel replacement – 80% of building
 - 2. Exterior brick wall reconstruction

- e. Old Country Road Elementary 28-05-17-03-0-007-018
 - 1. Masonry reconstruction @ Stage area

- f. Woodland Elementary 28-05-17-03-0-008-019
 - 1. Exterior lintel repair & 2nd floor stairwell
 - 2. Masonry reconstruction @ Cafeteria
 - 3. ADA access ramp

- g. Hicksville Middle School 28-05-17-03-0-009-030
 - 1. Lintel replacement @ Cafeteria
 - 2. Courtyard reconstruction
 - 3. 1957 Bridge reset
 - 4. Weight Room/ Locker Room reconstruction
 - 5. Auditorium reconstruction – ceiling & lighting
 - 6. Library reconstruction
 - 7. Home Careers reconstruction
 - 8. Window replacement @ Chorus Room
 - 9. Rekey entire building

- h. Hicksville High School 28-05-17-03-0-010-032
 - 1. Lintel replacement

Minutes of the November 19, 2008 Meeting

2. Main Gym masonry reconstruction
3. A/C for Room 174
4. Cabinet installation @ Art Room

The Excel Aid Projects for the 08/09 School Year are as follows:

- a. East Street Elementary 28-05-17-03-0-003-019
 1. Chimney reconstruction
 2. Roof reconstruction @ All Purpose Room
- b. Lee Avenue Elementary 28-05-17-03-0-005-020
 1. Masonry @ All Purpose Room
- c. Old Country Road Elementary 28-05-17-03-0-007-019
 1. Low roof replacement around Gym
 2. Repointing of south wall in Gym
- d. Woodland Elementary 28-05-17-03-0-008-020
 1. Athletic Office exterior masonry reconstruction
- e. Hicksville Middle School 28-05-17-03-0-009-031
 1. Wood trim reconstruction
- f. Hicksville High School 28-05-17-03-0-010-033
 1. Gym ceiling reconstruction
 2. Main Gym floor replacement

WHEREAS, in 1995, amendments were made to the SEQRA Regulation (Part 617) to classify projects, which will be excluded from the requirements for the preparation of an Environmental Impact Statement (Type II Actions). The projects mentioned above are now classified as Type II Actions as determined by 6NYCRR§617.5 and

WHEREAS, these projects fall under the following categories:

- A. Routine Maintenance and Repair 6NYCRR§617.5 (c)(1): Maintenance or repair involving no substantial change in an existing facility.
- B. Replace or Rehabilitation 6NYCRR§617.5 (c)(2): replacement or rehabilitation or reconstruction of a structure of facility, in kind, on the same site, unless the work excess a threshold for a Type I action in 6NYCRR§617.4.

- C. 6NYCRR§617.5(c)(8); Routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

THEREFORE, as the lead agency for the SEQRA determination, all the above referenced projects fall under Categories “A” or “B” above. The procedure for Type II Actions, with regard to the SEQRA Process for Capital Projects noted above is “No Additional Required Action under 6NYCRR§617.5(a)”. *Attachment No. 10*

Voting on No. 4: 7-0. Motion carried unanimously.

FACILITIES

Waiver of Facilities Use Fees

- NO. 5 Mr. Coutieri moved, seconded by Ms. Powell, that the Board of Education, upon the recommendation of the Superintendent, approve a Waiver of Facilities Use Fees to the Hicksville American Soccer Club for the use of all gyms, kitchen, two lunchrooms and a classroom at the high school for the Annual Indoor Tournament on Sunday, February 8, 2009 from 7:00AM to 5:00PM.

Voting on No. 5: 7-0. Motion carried unanimously. *Attachment No. 11*

NEW BUSINESS

OMINUBUS MOTION

- NO. 6 Ms. Garger moved, seconded by Mr. Coutieri, that the Board of Education, upon the recommendation of the Superintendent, approve the following Omnibus Motion:

1. Committee on Special Education
Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports. *Filed with Official Minutes*
2. Committee on Preschool Special Education
Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CPSE reports. *Filed with Official Minutes*
3. Section 504
Resolved, that the Board of Education hereby accepts, and shall through the

Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports.
Filed with Official Minutes

4. Memorandum of Agreement

The Board of Education is asked to approve the Memorandum of Agreement between the Board of Education, Hicksville Union Free School District and the Hicksville Teacher Aides/Teaching Assistant Unit for the period July 1, 2008 to June 30, 2013. *Filed with Official Minutes*

5. Donation

The Board of Education, upon the recommendation of the Superintendent, is asked to accept a donation of \$100 by the Kiwanis Club of Hicksville, Inc. to be used to defray the cost of refreshments for the district's annual Senior Flu Program held at the VFW Hall in Hicksville. *Attachment No. 12*

6. New York State School Boards Association Conference

The Board of Education is asked to approve the attendance of Anthony J. Edelman to the NYSSBA Conference, Fiscal Management in Hard Financial Times on December 10, 2008 in Albany, New York. Expenses to be paid include registration (\$210), housing accommodations, meals and transportation. Total expenditures not to exceed \$500.

7. New York State School Boards Association Conference

The Board of Education is asked to approve the attendance of Dolores Garger and Joanne Owens to the NYSSBA Conference, Fiscal Management in Hard Financial Times on January 22, 2009 in Islandia, New York at a cost of \$210 per person, plus mileage. *Attachment No. 13*

8. Donation

The Board of Education, upon the recommendation of the Superintendent, is asked to accept a donation of \$1,500 from BAE Systems. It is requested that this donation be used for the district's Robotics Team. *Attachment No. 14*

9. Resolution

The Board of Education, upon the recommendation of the Superintendent, is asked to revise, effective January, 1, 2009, the Health Insurance Fringe Benefit for employees in Groups I, II, III, IV as follows:

#4 Insurance Plans (at district cost):

Major Medical - 95% of premium

10. Resolution

The Board of Education, upon the recommendation of the Superintendent, is

asked to revise, effective January 1, 2009, the Health Insurance Fringe Benefit for employees in Group V as follows:

#4 Insurance Plans (at district cost):

Major Medical – 95% of premium. Individuals who retire on or before January 1, 2010 will be treated as if they retired December 30, 2008 for the purpose of their contribution toward health insurance in retirement.

Voting on No. 6: 7-0. Motion carried unanimously.

Resolution

NO. 7 Ms. Garger moved, seconded by Mr. Coutieri, Resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the settlement of a due process complaint brought by the parents of the student identified on Confidential Schedule “A”.

Voting on No. 7: 7-0. Motion carried unanimously.

POLICY

Adoption

NO. 8 Ms. Owens moved, seconded by Ms. Powell, that the following policies are presented to the Board of Education for adoption:

- # 8613 Telephone Service and Emergency Communications
- # 8613R Regulations for Telephone Service and Emergency Communications
- # 5021 Section 504 Policy Regarding Students with Disabilities

Voting on No. 8: 7-0. Motion carried unanimously. *Attachment No. 15*

Reading

The following policies are presented to the Board of Education for reading:

- # 9242 Long-Term and Regular Substitute Teachers
- # 9242R Long-Term Substitutes: Administrative Regulations
- # 9280 Professional Staff Development
- # 9310.5 Support Staff Positions *Attachment No. 16*

CURRICULUM

Curriculum Writing

NO. 9 Ms. Owens moved, seconded by Ms. Garger, that the Board of Education approve the following curriculum writing documents:

Minutes of the November 19, 2008 Meeting

Self Defense II

Voting on No. 9: 7-0. Motion carried unanimously.

GENERAL PUBLIC

ADJOURNMENT

NO. 10 Ms. Owens moved, seconded by Ms. Garger, that the Board of Education Meeting be adjourned.

Voting on No. 10: 7-0. Motion carried unanimously.

The meeting adjourned at approximately 9:15PM.

Helen Murray
District Clerk