

Meeting of the Board of Education  
Hicksville Union Free School District  
Town of Oyster Bay, Hicksville, NY  
Board Room, Administration Building

December 16, 2009  
Recorded  
**Approved 1/20/10**

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BOARD MEMBERS PRESENT: Ms. Powell, Mr. Coutieri, Ms. Garger, Mr. Edelman, Mr. Culhane, Ms. Lee.

ABSENT: Ms. Sommers: Explanation on File with the District Clerk

ALSO PRESENT: Maureen Bright, Supt of Schools; Brian Heyward, Asst Supt for Personnel; Marianne. Litzman, Asst Supt for Curr & Instruc; Sharon Denué, Asst Supt. for Business; Gary Steffanetta and John Sheahan, Attorneys.

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The Regular Meeting of the Board of Education was called to order by President Powell at approximately 7:08 PM.

EXECUTIVE SESSION

NO. 1 Ms. Garger moved, seconded by Mr. Coutieri, that the Board of Education recess into Executive Session to discuss personnel, special education and advice of counsel.

Voting on No. 1: 6-0. Motion carried unanimously.

The Board of Education recessed into Executive Session at approximately 7:08PM. John Sheahan left the meeting at approximately 8:15PM. The Board returned from Executive Session at approximately 8:45PM. No action was taken. The action meeting resumed at approximately 8:50PM.

ANNOUNCEMENTS

Ms. Garger made the following announcements:

- A. Wednesday, January 13, 2010
  - Board of Education Committee Meetings**  
Board Room, Administration Building – 7:30 PM
  - Board Budget Meeting** – 8:30PM  
Topic: *Introduction to 20110-11 Budget Development*  
*Facilities & Operations Budget*  
*Maintenance & Capital Projects*
  
- B. Wednesday, January 20, 2010
  - Regular Meeting of the Board of Education**  
Executive Session – 7:00 PM  
Action Meeting – *Approximately* 8:30 PM

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SUPERINTENDENT'S REPORT

Reports were presented as follows:

- Holiday Card Plaque Presentation

WARRANT REPORT

The Board of Education received the Warrant Report from the Claims Auditor for the period November 1, 2009 through November 30, 2009. *Filed with Official Minutes.*

GENERAL PUBLIC

MINUTES

NO. 2 Ms. Garger moved, seconded by Mr. Charles Coutieri, that the Board of Education approve the minutes of the following meetings as prepared by the District Clerk:

- Minutes of Regular Meeting of November 18, 2009
- Minutes of Special Meeting of December 9, 2009
- Minutes of Audit Committee Meeting of December 9, 2009

Voting on No. 2: 6-0. Motion carried unanimously.

PERSONNEL

NO. 3 Mr. Culhane moved, seconded by Ms. Garger, that the Board of Education, upon the recommendation of the Superintendent, approve the following:

Voting on No. 3: 6-0. Motion carried unanimously.

BUSINESS & FINANCE

OMNIBUS MOTION

NO. 4 Mr. Edelman moved, seconded by Ms. Garger, that the Board of Education, upon the recommendation of the Superintendent, approve the following Omnibus Motion:

1. Treasurer's Report

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Treasurer's Report for the period ending November 30, 2009. *Filed with Official Minutes*

2. Transfer Report

a) The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Transfer Report for the period November 1, 2009 through November 30, 2009. *Attachment No. 2*

b) The Board of Education, upon the recommendation of the Superintendent, is asked to approve the Request for Transfer of Funds in Excess of

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\$10,000/\$100,000 for the period November 1, 2009 through November 30, 2009. *Attachment No. 3*

3. Quarterly Report  
The Board of Education, upon the recommendation of the Superintendent, is asked to approved the Quarterly Report for the period ending September 30, 2009. *Filed with Official Minutes*
4. Auditor's Report  
The Board of Education, upon the recommendation of the Superintendent, is asked to accept the Semiannual Report from the Claims Auditor. *Attachment No. 4*
5. Change Order  
The Board of Education, upon the recommendation of the Superintendent, is asked to authorize the Board President to execute a change order in connection with Roland's Electric, Contract #6-Electrical at the Middle School, SED #28-05-17-03-0-009-030 for an increase of \$9,500 being added to the initial contract of \$89,396.92, as listed in the backup. *Attachment No. 5*
6. Transportation Contract  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the contract between Nassau BOCES and the Hicksville School District to provide transportation for outdoor education transportation services, local and long distance, for the period September 9, 2009 through June 30, 2010 in the amount of \$2,835 as listed in the backup. *Attachment No. 6*
7. Special Education Services Contract  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contracts between Copiague, Oyster Bay-East Norwich School District, Port Washington, Wantagh School Districts and Hicksville School District for the period July 1, 2009 through June 30, 2010 as listed in the back up. *Attachment No. 7*
8. Special Education Instructional Services Contract  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the special education services contract for instructional services between Plainview-Old Bethpage School District and the Hicksville School District for the period September, 2009 through June, 2010, as listed in the backup. *Attachment No. 8*
9. Dental Insurance  
The Board of Education, upon the recommendation of the Superintendent, is asked to approve the following dental insurance program with the cost of coverage coming through employee contributions less the \$180 provided by the district through contractual agreements:

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	<u>2008</u>	<u>2009</u>	<u>\$Change</u>	<u>% Change</u>
Cigna-WI Schedule, Individual	227.16	236.28	9.12	4%
Cigna-WI Schedule, Dependent	598.56	622.56	24.00	4%
POMCO-Enhanced, Individual	571.92	599.04	27.12	4.7%
POMCO Dependent	1,567.08	1,641.36	74.28	4.7%
POMCO Basic	120.00	120.00	0	0
American Dental, Individual or Dependent	180.00	180.00	0	0

10. Flex Benefits

The Board of Education, upon the recommendation of the Superintendent, is asked to reaffirm the Flex Benefit offering to its staff in accordance with IRS Regulation 125. The plan will continue to be administered by the POMCO Organization for the 2010 calendar year at the rate of \$4.10, per participating enrollee per month for the spending plan, at no increase.

11. Benefits Administration

The Board of Education, upon the recommendation of the Superintendent, is asked to approve the POMCO Organization as the Plan Administrator for the 2010 calendar year at the rate of \$3.97 per month per employee, no increase for dental claims administration and \$.45 per month per employee, an increase of \$.01 for COBRA Administration. *Attachment No. 9*

12. Mileage Reimbursement

The Board of Education, upon the recommendation of the Superintendent, is asked to approve a new mileage reimbursement rate of \$.50 per mile effective January 1, 2010, as listed in the backup. *Attachment No. 10*

13. Award of RFP – Residency

The Board of Education, upon the recommendation of the Superintendent, is asked to award the Request for Proposal for residency surveillance/investigations to PJD Investigations, the lowest responsible bidder meeting district specifications, per the attached 2009-2010 fee schedule. *Attachment No. 11*

14. Management Letter/External Audit Report

The Board of Education, upon the recommendation of the Superintendent, is asked to accept the District Response to Management Letter/External Audit Report for fiscal year 2008-2009. *Attachment No. 12*

Voting on No. 4: 6-0. Motion carried unanimously.

OMNIBUS MOTION  
FACILITIES

NO. 5 Mr. Coutieri moved, seconded by Ms. Lee that the Board of Education, upon the recommendation of the Superintendent, approve the following Omnibus Motion, as amended:

1. Waiver of Facilities Use Fees

The Board of Education, upon the recommendation of the Superintendent, is asked to approve a Waiver of Facilities Use Fees to the Hicksville American Soccer Club for the use of the gyms at the Middle School on Friday, February 26, 2010 from 5:00PM to 11:00PM and Saturday, February 27, 2010 from 7:00AM to 4:00PM for the 2010 Countywide indoor soccer tournament. *Attachment No. 13*

2. Waiver of Facilities Use Fees

The Board of Education, upon the recommendation of the Superintendent, is asked to approve a Waiver of Facilities Use Fees to the Hicksville American Soccer Club for the use of all gyms, kitchen, both lunch rooms and a classroom at the High School on Sunday, February 28, 2010 from 7:00AM to 5:00PM for the 2010 Countywide indoor soccer tournament. *Attachment No. 14*

3. Waiver of Facilities Use Fees

The Board of Education, upon the recommendation of the Superintendent, is asked to suspend Board Regulation 1200R regarding team composition and approve a Waiver of Facilities Use Fees to the Hicksville American Soccer Club for the use of all gyms, kitchen, both lunch rooms and a classroom at the High School on Sunday, March 7, 2010 from 7:00AM to 5:00PM for the for the 2010 Annual indoor Tournament. *Attachment No. 15*

Voting on No. 5: 5-0-1. Motion passed. Mr. Edelman abstained.

NEW BUSINESS  
OMINUBUS MOTION

NO. 6 Mr. Coutieri moved, seconded by Ms. Garger, that the Board of Education, upon the recommendation of the Superintendent, approve the following Omnibus Motion:

1. Committee on Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CSE reports. *Filed with Official Minutes*

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2. Committee on PreSchool Special Education

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the CPSE reports. *Filed with Official Minutes*

3. Section 504

Resolved, that the Board of Education hereby accepts, and shall through the Administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the Section 504 reports. *Filed with Official Minutes*

4. Donation

The Board of Education, upon the recommendation of the Superintendent, is asked to accept a donation of four portable benches with galvanized steel legs with an approximate value of \$1,200, three matching aluminum scorer's tables with benches with an approximate value of \$1,400 and two portable sound systems with an approximate value of \$1,800 from the Hicksville Athletic Booster Club. *Attachment No. 16*

Voting on No. 6: 6-0. Motion carried unanimously.

POLICY

Adoption

NO. 7 Mr. Culhane moved, seconded by Mr. Coutieri, that the following policies are presented to the Board of Education for adoption:

- # 6700 Purchasing
- # 6700R Regulations for Purchasing
- # 6700A Professional Service Policy Amendment

Voting on No. 7: 6-0. Motion carried unanimously. *Attachment No. 17*

Reading

The following policies are presented to the Board of Education for reading:

- # 5152R Eligibility for Attendance Regulations
- # 8134 Emergency Closings *Attachment No. 18*

CURRICULUM

Textbook Adoption

NO. 8 Ms. Garger moved, seconded by Mr. Coutieri, that the Board of Education adopt the following new textbook:

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Making Music

Voting on No. 8: 6-0. Motion carried unanimously. *Attachment No. 19*

GENERAL PUBLIC

ADJOURNMENT

NO. 9 Ms. Garger moved, seconded by Mr. Coutieri, that the Board of Education Meeting be adjourned.

Voting on No. 9: 6-0. Motion carried unanimously.

The meeting adjourned at approximately 9:10 PM

Helen Murray  
District Clerk